

# Automatic Debit Transfer Letter



\_\_\_\_\_  
Originator of Debit

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

RE: \_\_\_\_\_

Member Name

Account Number

\_\_\_\_\_  
Member Address

Member Phone Number

\_\_\_\_\_  
City State Zip

Social Security Number

Dear Sir or Madam:

I have established an account with Telhio Credit Union. I hereby authorize and direct that you deduct any recurring automatic payment(s) to you from the new account listed below. I understand the amount will be deducted from my account on the due date. Recurring debits from my old bank account(s) should be discontinued. This authorization is to remain in effect until you receive written notice of termination from me.

I acknowledge that the origination of ACH transactions and/or Visa Card deductions from my account must comply with applicable provisions of U.S. law.

Please make this transfer effective as of \_\_\_\_\_ :  
Date

_____ Old Routing/Transfer Number	_____ Old Account Number	or	_____ Old Card Number
<b>244077323</b>	_____	or	_____
<b>New (Telhio) Routing/Transfer Number</b>	<b>New (Telhio) Account Number</b>		<b>New (Telhio) Card Number</b>

Thank you for your assistance in this matter.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

*Note: Make additional copies as needed for each debit to be transferred and send to each Originator of Debit. Retain copy of original in member file.*